

HOLYCROSS ENGINEERING COLLEGE

MANDATORYDISCLOSURE

Updated on: 29.01.2024

AICTE File No.	07/08/TN/E&T/2009/10
Date & Period of last approval:	15 MAY 2023 & 2023-24

I. Name of the Institution

Name of the Institution:	HOLYCROSS ENGINEERING COLLEGE
Address of the Institution:	7/131, Vagaikulam Srivaikuntam Express Road, Thannoothu village, Aniyabaranallur post, Eral Taluk.
City & PinCode:	THOOTHUKUDI-628851
State/ UT:	Tamil Nadu
Longitude &Latitude:	Latitude - 8 degree 41'58.71"N
Contact Number	9994226362
Office hours at the Institution:	9A.M.– 5 P.M.
Academic hours at the Institution:	9.15A.M.–4.00P.M.
Email:	info@holycrossengineeringcollege.com
Website:	https:// holycrossengineering.com
Nearest Railway Station(dist in Km):	Tuticorin, 20Km
Nearest Airport(dist in Km):	Vagaikulam, 7Km
Type of Institution	Private-Self Financed
Category(1)of the Institution	Non Minority/ Minority specify minority:
Category(2)of the Institution	Co-Ed/ Women only

II. Name and Address of the Trust

Name of the organization running the Institution:	D.G. RAJAMANI EDUCATIONAL & CHARITABLE TRUST
Type of the organization	Trust
Address of the organization:	No.30, South Car Street, Sebathiyapuram, Sawyerpuram post, Thoothukudi, TamilNadu-628251
Registered with:	Joint Sub –Registrar 1, Thoothukudi, Tamilnadu
Registration date:	07/06/2007
Website of the organization:	http://holycrossengineeringcollege.com

III. Name and Address of the Principal

Name of Principal / Director	Dr.S.JERALD JEBAKUMAR
Exact Designation	Principal
Contact Number	7904323972
Address	112/2 Jacob lane ,Nagerkoil, kanyakumari-629001
Email	sjeraldjebakumar@gmail.com
Highest Degree	PhD
Field of specialization	Medical Imaging

IV. Name of the Affiliating University

Name of the affiliating University / Board:	Anna University, Chennai.
Address	Anna University Guindy, Chennai-600025
Website	www.annauniv.edu.in
Latest affiliation period	2023-2024

V. Governance

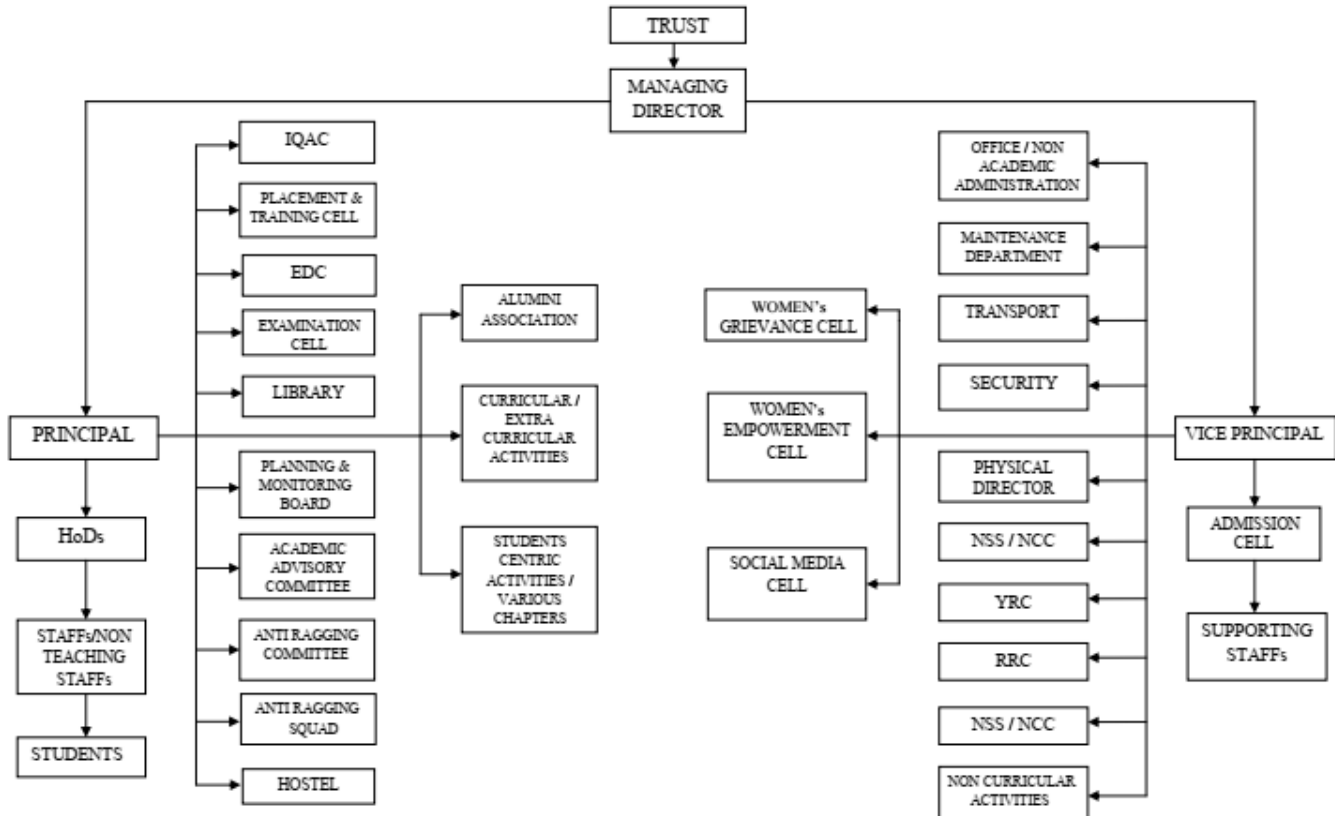
Nature and Extent of involvement of Faculty and students in academic affairs / improvements

With the expansion of the college, the concerns with quality and the growing 'consumerism' education there has been a significant growth of, and sophistication in, process designed to collect views from students.

We collect some type of feedback from students about their experience of education. 'Feedback' in this sense refers to the expressed opinions of students about the service they receive as students. This may include perceptions about the learning and teaching, the learning support facilities (such as, libraries, computing facilities), the learning environment, (lecture rooms, laboratories, social space and university buildings),, support facilities (refectories, student accommodation health facilities, student services) and external aspects of being a student (such as finance, transport infrastructure).

Student views are usually collected in form of 'Student' feedback. Sometimes there are specific attempts to obtain student views on how to improve specific aspects of provision or on their views about potential or intended future developments but this is less usual. It is not always clear how views collected from students fit into institutional quality improvement policies and processes. To be effective in quality improvement, data collected from surveys and peer reviews are transformed into information that is used within our institution to have effect change.

ORGANISATIONAL CHART AND PROCESSES

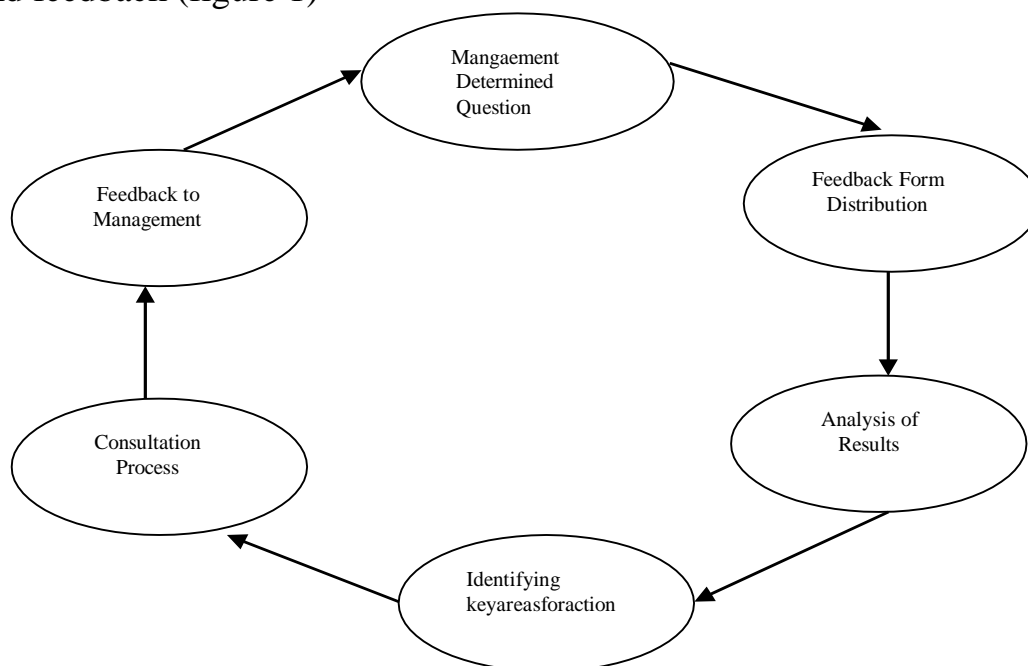


Mechanism / Norms and Procedure for democratic /good Governance

- Department-wise meetings are conducted every month under the supervision of HOD of the concerned department and Principal.
- Class Advisors meetings are conducted every month
- Quality circle has been implemented with faculty members
- Class Advisor and Students meetings are also conducted every month

Student Feedback on Institutional Governance / Faculty Performance

To make an effective contribution to internal improvement processes, the views of students are integrated into a regular and continuous cycle of analysis, reporting, action and feedback (figure 1)



Grievance redressal mechanism for Staff and Students

A committee is responsible for handling, management and redressal of all the genuine grievances of both faculties and students. The aggrieved student or faculty shall represent his / her grievances in person. The faculties and students have the complete rights to register their complaints/grievances. The students and faculties grievances are collected from the sources of feedback. The suggestion boxes are kept in the appropriate places to post the complaints/grievances which can be utilized by them. A structured system is laid down to meet the college's redressal mechanism to be more meaningful and effective. The system ensures that the redressal sought is handled in just and fair manner and is enabled through a set of framework of rules and regulations.

Establishment of Online Grievance Mechanism

Students are allowed to submit their grievance through online Grievance Redressal Mechanism now which is available in our website. This mechanism is open to our Students who can easily submit their grievance by their valid register number and can easily keep tracking their submission for the step-by-step process. Also the management keep tracking the online grievance and updating the steps taken for rectifying the grievance. This mechanism helps both the management and students to rectify the grievance without delay. Monthly report of this online grievance mechanism is taken and is sent to AICTE.

S.No.	Name and Designation	Position
1.	Mrs. D. Sindhuja, AP/ECE, sindhu1493@yahoo.com, Ph: 8825994922	Member
2.	Mr.J.Jefferson Thomas, AP/CSE, jeffitcian@gmail.com, Ph: 9629303043	Member
3.	Mr. E.Murugesan, AP/Civil, murugesstructural721985@gmail.com Ph: 8682888533	Member
4.	Mrs.V.A.Mercy Padmavathy, v.mercypadmavathy@gmail.com 9003609330	Member
5.	Ms.S.Subashri shris1607@gmail.com Ph: 9003496470	Student Representative

Establishment of Anti-Ragging Committee

Anti Ragging Committee has been constituted to ensure compliance with the provisions of regulations is notified as below.

S.No.	Name of the Committee Member	Committee Type
1.	Dr. S.Jerald Jebakumar	Anti-Ragging Squad
2.	Mrs. V. A. Mercy Padmavathy	Anti-Ragging Squad
3.	Mr. E. Murugesan	Anti-Ragging Committee
4.	Mr.A.Santosh Raja	Anti-Ragging Committee
5.	Mr.E.Samuel Jebaselvan	Anti-Ragging Committee
6.	Mr.M.Premkumar	Anti-Ragging Committee
7.	Dr.P.Jebasanthiya	Anti-Ragging Committee
8.	Dr. M.Angelina Thanga Ajisha	Anti-Ragging Committee

Establishment of Grievance Redressal Committee in the Institution

Grievance Redressal Committee (GRC) have been Constituted desperately in respect of Staff and Students for the purpose of considering grievances is notified as below.

Sino.	Name and Designation	Position
1.	Mr. Samuel Jebaselvan , AP/English, Samselva1986@gmail.com Ph:8220597897	Member
2.	Mr.J. Jefferson Thomas, AP/CSE, Jeffitcian@gmail.com Ph: 9629303043	Member
3.	Mr. E. Murugesan, AP/Civil, murugesstructural@gmail.com Ph: 8682888533	Member
4.	Mrs.V.A. Mercy Padmavathy, mercypathmavathy@gmail.com 9003609330	Member
5.	Ms.S. Subashri Shri1607@gmail.com Ph: 9003496470	Student Representative

The SGRC will take up grievances arising from departments on the basis of jurisdiction assigned to it. All the proceeding of the grievance mechanism will be suitably documented and recorded.

Establishment of Internal Complaint Committee

Internal Complaint Committee (ICC) has been constituted desperately in respect Of Staff and Students to receive and redress complaints of sexual harassment is notified as below.

S.No .	Name of the Committee Member	Profession
1.	Dr. K.Angelina Thanga Ajisha	CHAIR PERSON
2.	Dr. S. Arunmozhiselvi	MEMBER
3.	Mrs. D.Sindhuja	MEMBER
4.	Mrs.V.A. Mercy Padmavathy	MEMBER
5.	Mrs.N. Suganthi	MEMBER
6.	Ms. S. MahaSubalaksha	STUDENT
7.	Ms. M.Ramyasri	STUDENT
8.	Ms. K. Mahaboob Fathina	STUDENT

The ICC on receipt of a complaint shall comply with the procedure prescribed for inquiring into the complaint of support and preventive action. ICC shall receive the complaints of sexual harassment, if any, on behalf of ICC and shall coordinate the deliberations of the ICC on the complaints received.

Establishment of SC Committee

SC Committee have been Constituted to protect the rights of SC/ST students/staff/faculty is notified as below.

S.No.	Name and Designation	Mail ID	Mobile Number
1.	Mrs. Ponkanagavalli	ashwethavalli@gmail.com	7397534358
2.	Mrs. Poornima	kapoornimadevi@gmail.com	8248930772
3.	Ms. Sornalatha	sornalathaalwar@gmail.com	6380202604
4.	Ms. Deiva Ragavi (Student)	Ragaviragavi124@gmail.com	7373432543
5.	Mr. Jenaga Prasad(Student)	prasadjenaga@gmail.com	9751195022

The SC Committee is alert and vigilant to safe guard the interest of SC Faculty / Staff / Students. The committee takes precautionary action immediately then and there (if any). The committee takes up issues regarding their timely promotion and betterment and welfare and put up to the higher authorities for necessary action.

Establishment of IQAC

Internal Quality Assurance Cell (IQAC) has been constituted to develop a quality culture in the institution. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The following are the members of the IQAC.

S.No.	Name of the Committee Member	Profession
1.	Dr.S.JeraldJebakumar	CHAIR PERSON
2.	Dr.M.Angelina Thanga Ajisha	CO-ORDINATOR
3.	Dr.P.Jeba Santhiya	MEMBER
4.	Mrs .E.Preethi	MEMBER
5.	Mrs.Rajeswari	MEMBER
6.	Mr.P.Arul Kandhan	MEMBER
7.	Mrs. Ponkanagavalli	MEMBER
8.	Dr. S. Arunmozhiselvi	MEMBER

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. The IQAC organizes inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.

One of the significant contributions of IQAC is to implement the student's feedback on the curriculum. The feedback collected on curriculum is compiled and are reported to the departments. The departments, in turn, take up necessary corrective measures. IQAC maintains the documentation of the various programmes / activities leading to quality improvement.

VI. Programmes :

Name of the Programme	ENGINEERING AND TECHNOLOGY													
No.of . Courses	6													
Name of the Course	Electronics and Communication Engineering	Computer science and Engineering	Electrical and Electronics Engineering	Mechanical Engineering	Bio-Medical Engineering	Master of Engineering in Computer Science and engineering								
Level	UG					PG								
Year of approval	2009			2021		2011								
Seats sanctioned per Department	60					18								
Duration	4 years					2 years								
Cut off marks –General quota	<table border="1" style="width: 100%; text-align: center;"> <tr> <td>OC</td> <td>BC</td> <td>MBC</td> <td>SC/ST</td> </tr> <tr> <td>45%</td> <td>40%</td> <td>40%</td> <td>40%</td> </tr> </table>				OC	BC	MBC	SC/ST	45%	40%	40%	40%	CONSORTIUM ENTRANCE	
OC	BC	MBC	SC/ST											
45%	40%	40%	40%											
Campus Placement	Minimum salary		3.5 lakhs per annum											
	Maximum Salary		5 lakhs per annum											
	Average salary		4 lakh per annum											
Accreditation Status	Not Accredited													
Fee approved for the course	Govt Quota 50000 / year Mgmt Quota 85000 / year													
Twinning and Collaboration	No													

VII. FACULTY

Permanent Faculty: Student Ratio: As per AICTE Norms

Department: Computer Science and Engineering

S.N o.	Name	Faculty type	Designation	Level
1	Dr. P. JEBA SANTHIYA	Regular	Asst.prof	UG
2	Dr. SARANYA R	Regular	Asst.prof	UG
3	P.SUBASHREEKASITHANGAM	Regular	Asst.prof	UG
4	PAUL STEVEN S	Regular	Asst.prof	UG
5	E.PREETHI	Regular	Asst.prof	UG
6	M. PREMKUMAR	Regular	Asst.prof	UG
7	P.SHARMILA	Regular	Asst.prof	UG
8	THANALAKSHMI	Regular	Asst.prof	UG
9	JEBA SHOBANA R	Regular	Asst.prof	UG
10	JESURAJ R	Regular	Asst.prof	UG
11	NANCY B	Regular	Asst.prof	UG
12	Dr.S. ARUNMOZHI SELVI	Regular	Professor	PG
13	JEFFERSON J	Regular	Asst. prof.	PG
14	RAJESWARI N	Regular	Asst. Prof	PG

Department: Bio- Medical Engineering

S.N o.	Name	Faculty type	Designation	Level
1	DR.A.D.JEYARANI	Regular	Professor	UG
2	MS.SHERLIN JENIFA S	Regular	Asst. prof.	UG
3	MS.SHENY C	Regular	Asst. prof.	UG
4	MS.ABIYA D	Regular	Asst. prof.	UG
5	MS.SHINY PREETHI M	Regular	Asst. prof.	UG
6	MRS.RUBINI GNANAMBIKA	Regular	Asst. prof.	UG
7	MRS JANSI RANI	Regular	Asst. prof.	UG
8	MR.JAMES NESARATNAM	Regular	Asst. prof.	UG
9	MRS.PONRASUTHA A	Regular	Asst. prof.	UG

Department: Electronics and Communication Engineering

S.No .	Name	Faculty type	Designation	Level
1	Dr. JERALD JEBAKUMAR S	Regular	Asst. prof.	UG
2	JANET SOPHIA M	Regular	Asst. prof.	UG
3	SURYA L	Regular	Asst. prof.	UG
4	SIVA KRISHNAN S	Regular	Asst. prof.	UG
5	GURULEELAVATHY M	Regular	Asst. prof.	UG
6	SINDHUJA D	Regular	Asst. prof.	UG
7	TREPHEA PATRICIA A	Regular	Asst. prof.	UG
8	SHUNMUGA PRIYA J	Regular	Asst. prof.	UG
9	SHAMILI R	Regular	Asst. prof.	UG
10	MARI VENKATESH C	Regular	Asst. prof.	UG

Department: Electrical and Electronics Engineering

S.No	Name	Faculty type	Designation	Level
1	SANTHOSHRAJA.A	Regular	Asst. prof.	UG
2	HELENA.H	Regular	Asst. prof.	UG
3	SUGANYA.M	Regular	Asst. prof.	UG
4	PONKANAGAVALLI	Regular	Asst. prof.	UG
5	ANUCIA D	Regular	Asst. prof.	UG
6	SARASWATHI S	Regular	Asst. prof.	UG
7	POORNIMA DEVI K.A.J	Regular	Asst. prof.	UG
8	KANAGA SAVITHA	Regular	Asst. prof.	UG
9	ARUL KANDHAN	Regular	Asst. prof.	UG

Department: Mechanical Engineering

S.No	Name	Faculty type	Designation	Level
1	Dr. RAVINDRAN	Regular	Asst. prof.	UG
2	KARPAKARAJ	Regular	Asst. prof.	UG
3	SHASTIKUMAR	Regular	Asst. prof.	UG
4	EMERSONIRUTHAYARAJ	Regular	Asst. prof.	UG
5	WINFRED	Regular	Asst. prof.	UG
6	BOORAJA	Regular	Asst. prof.	UG
7	UMA VIGNESHWARA MOORTHY	Regular	Asst.prof.	UG
8	GNANARAJ	Regular	Asst. prof.	UG
9	ASHOK RAJ	Regular	Asst. prof.	UG

Department : Science & Humanities

S.No	Name	Faculty Type	Designation	S&Hin
1	SUBHA R	Regular	Asst.prof.	Physics
2	SAVITHIRI S	Regular	Asst.prof.	Moths
3	ANANCIA	Regular	Asst.prof.	Physics
4	ADES DELIDA M	Regular	Asst.prof.	Physics
5	JEYAM JACQUELINE S	Regular	Asst.prof.	General Eng
6	ANITHA DURAIRAJ S	Regular	Asst.prof.	Chemistry
7	RAJARAJESWARI G	Regular	Asst.prof.	Physics
8	JOHNSON KINGSLEY THANGADURAI S	Regular	Asst.prof.	English
9	SAMUELJEBASELVAN	Regular	Asst.prof.	English
10	VALANTINA A	Regular	Asst.prof.	General Engg
11	MARAGATHARANI	Regular	Asst.prof.	Maths
12	SANTHANAMARI@ SURYA	Regular	Asst.prof.	Chemistry
13	INFANT LOURDU RASHMI S	Regular	Asst.prof.	English
14	SANTHIYA.M	Regular	Asst.prof.	English
15	SATHYABAMA.T	Regular	Asst.prof.	Chemistry
16	SUBBU LAKSHMI N	Regular	Asst.prof.	Maths

IX. Fee

Admission quota	Govt .Quota & Mgmt .Quota
Entrance test /admission criteria	TNEA & TVLSFECMA
Fees in rupees	<u>Tuition Fee For Government Quota:</u> Accredited Course–Rs. 55,000/- Non-Accredited Course–Rs. 50,000/- <u>Tuition Fee For Management Quota:</u> Tuition Fee for Management Quota–Rs. 85,000/-
Time Schedule for payment of fee for the entire programme	Every year
Number of Fee Waivers offered	5% in each branch
No. of Fee waivers granted with amount and name of students	Minimum five students every year.
Number of scholarship offered by the Institution, duration and amt.	5,4 years
Criteria for fee waivers/ scholarship	As per norms
Estimated cost of Boarding and Lodging in Hostels	3000 per month

X. Admission

Number of seats sanctioned with the year of approval: 300

Number of students admitted under various categories each year in the last three years.

Number of applications received during last two years for admission under Management Quota and number admitted: Admission as per approved seats by AICTE and affiliation of Anna University, Chennai.

XI. Admission Procedure

Each and every procedure in the process of admitting students is followed with the instruction and time table given by AICTE and Anna University, Chennai.

No. of seats allotted to Government Quota: 65%

No. of seats allotted to Management Quota: 35%

Academic session is started every year as per the direction of AICTE as well as Anna University, Chennai.

XII. Criteria and Weightages for Admission

Weightage for +2 Examinations (Aggregate of Maths , Physics & Chemistry)

Minimum of 40% for SC/ST, 40% for MBC, 40% for BC, 45 % for OC in

Total aggregate Marks of Maths, Physics & Chemistry.

XIII. List of Applicants

As per the direction of Anna University every year, students apply for single window counselling system made by Anna University through online. Based on the cut-off marks, counselling schedule is given to each applicant in person. The applicant is given free to choose the college in the scheduled time through online. For management quota, applications are issued by the consortium.

XIV. Results of Admission Under Management seats / Vacant seats

Rank statement is given to each applicant based on applicant's cut-off by the consortium. Allotment order is given by the Directorate of Technical Education to the eligible candidate. The number of seats left vacant is declared by the university.

XV. Information of Infrastructure and Other Resources Available

Infrastructural Information	
Classroom/Tutorial Room facilities	Number of ClassRooms:20 Size of the classroom(sum):77 Number of Tutorial Rooms: 4 Size of the Tutorial Room(sum):33
Laboratory details	Number of laboratories : 54,Size (sum):66
No. of Computer Centre with capacity	4,60each
No. of Drawing Halls with capacity	1, capacity:60
Central Examination Facility	Yes
Barrier Free Built Environment for disabled and elderly persons	Yes
Occupancy Certificate	Yes
Fire and Safety Certificate	Yes
Internet Band width	48Mbps
Number and configuration of System, connected by LAN	265
Major Software Packages Available	ANACONDA PYTHON, JAVA NETBEANS, ECLIPSE, AUTOCADD, MATLAB, TURBO C,SCILAB,ORACLE,...
No. of Library, Books, Titles, Journals	Library=1, Books=15225,Titles= 3905, Journals=40
Auditorium/Seminar Halls/	Yes
Cafeteria	YES
Indoor/ Outdoor Sports facilities	YES
Facilities for disabled	YES
Innovation Cell	YES
Social Media Cell	YES
Extra-Curricular Activities	YES (Induction Program, Industrial Visits, Project Expo, Workshops, Guest Lectures, Symposiums, etc.)
Soft Skill Development Facilities	YES

List of Facilities Available

Academic Sessions	8 Sessions
Examination system, Year / Seem	Semester
Period of declaration of results	6 months once
Counseling / Mentoring	Yes
Career Counseling	Yes
Medical facilities	Yes
Students Activity Body	Yes
Cultural activities	Yes
Sports activities	Yes
Literary activities	Yes
Magazine / Newsletter	Yes
Technical activities/Tech Fest	Yes
Industrial Visits/Tours	Yes
Alumni activities	Yes

RTI DETAILS

Name of the Information Officer for RTI	Dr. S.JERALD JEBAKUMAR M.E.,Ph.D .
Designation	Principal
Phone number with STD code	0461 - 2269300
Email	sjeraldjebakumar@gmail.com